Primrose Hospice

Volunteer Application Form

Please complete in block capitals, all information is confidential.

primrose hospice
centre of care

1) Your Details

Title: _____ First Name: _____

Surname: _____ Date of Birth: _____

Address: _____

_____ Postcode: _____

Telephone: _____ Mobile: _____

*Email: _____

**By giving us your e-mail address you are opting to be contacted by e-mail.*

2) Next of Kin

Title: _____ First Name: _____

Surname: _____ Relationship: _____

Address: _____

_____ Postcode: _____

Telephone: _____ Mobile: _____

3) Why would you like to volunteer for Primrose Hospice?

4) Please list any specialist skills that you would feel you would like to offer:

Primrose Hospice Centre of Care, St. Godwalds Road, Bromsgrove, Worcestershire B60 3BW
t: 01527 875444 | **e:** info@primrosehospice.org | **w:** www.primrosehospice.org
Company Registration Number 2211941 | Registered Charity Number 700272

5) Please provide TWO references (these should not be relatives):

Reference 1

Title: _____ First Name: _____

Surname: _____ Relationship: _____

Address: _____

_____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

Reference 2

Title: _____ First Name: _____

Surname: _____ Relationship: _____

Address: _____

_____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

6) Please tick which area(s) you would be interested in volunteering in:

- ☐ Day Hospice
- ☐ Family Support
- ☐ Gardening
- ☐ Creative/craft Work
- ☐ eBay administrator
- ☐ D.I.Y./Maintenance
- ☐ Administration
- ☐ Catering
- ☐ Complementary Therapies
- ☐ Shops
- ☐ Wellbeing
- ☐ Finance/Accounting
- ☐ Transport
- ☐ Children's Family Support
- ☐ Fundraising
- ☐ Reception
- ☐ Chaplaincy

7) Please indicate which days you would be available for volunteering:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
☐ AM	☐ AM	☐ AM	☐ AM	☐ AM	☐ AM
☐ PM	☐ PM	☐ PM	☐ PM	☐ PM	☐ PM

The Day Hospice and Coppice Centre are open Monday to Friday, however we have volunteering opportunities in our shops and occasionally for special events on Saturdays.

8) If applying for the post of Volunteer Driver, please answer the following:

Do you have a clean full UK drivers licence? YES ☐ NO ☐

Do you have a vehicle available? YES ☐ NO ☐

Vehicle type: Petrol/Diesel 2/4 Door Registration: _____

Make: _____ Model: _____ Capacity: _____

9) Disclosure and Barring Service check (previously CRB)

Volunteers working within or entering the Hospice Buildings will need to undergo a Disclosure and barring service check (previously CRB). This will involve producing at a later date certain personal documents for verification by an authorised member of Hospice staff.

10) Do you have any Criminal Convictions? YES ☐ NO ☐

If yes please give details and dates:

Conviction: _____ Date: _____

Conviction: _____ Date: _____

Conviction: _____ Date: _____

11) Would you like to receive information about Primrose Hospice events from the Fundraising Department by email? YES ☐ NO ☐

12) Declaration

I declare that this information is, to the best of my knowledge, true and correct, and that if I am accepted as a Volunteer with Primrose Hospice I agree to abide by the rules laid down concerning the duties of a volunteer. I understand that this voluntary work is of a confidential nature and I undertake not to breach this confidentiality.

Signed: _____ Date: _____

Once you have complete this form, please return this form to:

Jo Wright Volunteers' Manager
Primrose Hospice
St. Godwalds Road
Bromsgrove
B60 3BW

Please call or email Jo on 01527 871051/jo.wright4@nhs.net if you need any assistance with this form

Primrose Hospice

A Volunteer Profile

Over 400 volunteers are involved in a wide range of activities, from familiar roles such as shops, to support of patients in the day hospice, and the family support teams.
They are all very committed people who give their time as a respected and important part of the care team.
Many volunteers are involved in more than one role.
Areas of involvement include –

Day Hospice – providing a listening ear and emotional support for patients and their families as well as practical help such as serving meals and refreshments.

Kitchen – helping with preparation of food and generally assisting the cook in clearing away/washing up.

Garden – maintaining areas of the garden, enhancing planted areas and seasonal pots.

Driving – bringing patients to and from the hospice who would otherwise be unable to attend.
Also driving patients to and from the hospice for outpatient appointments and occasionally hospital appointments.

Craft – guiding and assisting patients in making things, (cards, gifts, glass & pottery painting etc), which they can give as gifts to family or friends. Also an important form of diversional therapy.

Hairdressing/beauty – boosting patients' confidence through hairstyling, manicure, hand massage.

Reception – the first point of contact for all patients and visitors, and a friendly and efficient voice on the telephone.

Administration-There are various departments within the hospice that require administration support on a regular basis and this can include typing, filing, photocopying, updating folders, data inputting, making telephone calls to book appointments, making packs and research ,this list is not exhaustive as there are many other tasks.

Complementary therapies – providing reflexology, homeopathy, aromatherapy, massage to patients and their carers.

Family Support – visiting families at home to provide ongoing support as needed.

Childrens Family Support – helping to support children where a family member has been affected by a diagnosis of a life-threatening illness.

Counselling – qualified counsellors who give their time as volunteers.

Cancer Support/ Bereavement Support groups – facilitating groups of people at various stages of their illness or bereavement in a self-help, more independent environment.

Fundraising– helping with various fundraising activities in many different capacities from organizing or taking part in events, holding stalls and street collections, running raffles and tombola's, distributing literature to advertise up and coming events, running supporter groups in the local community or becoming an ambassador and doing talks to raise awareness of the work that the hospice does and how much it relies on donations, the list is not exhaustive as there are many other roles within the department.

Shops-In our Primrose Hospice charity shops as they provide the Hospice with an important proportion of our funds ,there are a variety of different opportunities, sorting and pricing stock, restocking the shop, doing creative displays, serving customers and using the till, or tidying and chatting to the customers to make them feel welcome in our shops, using a computer and the internet to list valuable donations on eBay, the list is not exhaustive as there are many more roles in the shops.

What do we look for? *– People who seek involvement in an organization where patients have a very positive attitude to their illness, and a determination to get the most out of life. People who are reliable, committed, empathetic, understand the need for strict confidentiality, and have life skills and experience to bring.*

What do volunteers get out of it? *- Volunteers know that their work is appreciated by staff & patients alike. They become part of a caring team. By giving their time and expertise they enable the hospice to spend its resources on direct patient care. They become important ambassadors for the hospice within the community.*

Interested then contact Jo Wright Volunteer's Manager on 01527 871051 or email jo.wright4@nhs.net or call into the Hospice at St Godwald's Road, Bromsgrove, B60 3BW